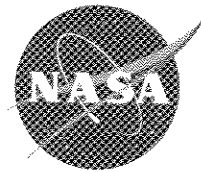


National Aeronautics and
Space Administration
Headquarters
Washington, DC 20546-0001



Reply to Attn of:

Chief Information Officer and Office of Procurement

AUG 15 2011

TO: Directors, NASA Centers
Procurement Officers, NASA Centers
Associate Administrator for Office of Small Business Programs

FROM: Chief Information Officer, Office of the Chief Information Officer
Assistant Administrator for Procurement and Deputy Chief Acquisition Officer

SUBJECT: Solutions for Enterprise-Wide Procurement (SEWP) Contract

White House Office of Management and Budget (OMB) Memorandum M-11-29 of August 8, 2011, **Chief Information Officer Authorities** states, "The CIO shall pool their agency's purchasing power across their entire organization to drive down costs and improve service for commodity IT." The NASA Office of the Chief Information Officer and the Office of Assistant Administrator for Procurement have committed to achieving savings in the procurement and provisioning of Information Technology (IT) products and services by consolidating IT purchases under existing NASA-wide contracts before utilizing other sources such as GSA, open market, or purchase cards (Government Purchase Cards cannot be used for the acquisition of cell phones, Personal Data Assistants (PDAs), pagers, cellular internet services, computer desktops and workstations without the express written approval from the Office of the Center Chief Information Officer).

When procuring IT products or services, all NASA centers and activities should first determine whether those products or services are available from an existing NASA IT contract including Agency End-User Services (ACES), Enterprise Applications Service Technologies (EAST), NASA Integrated Communications Services (NICS), Web Enterprise Services and Technologies (WEST), and Solutions for Enterprise-Wide Procurement (SEWP). The SEWP contract is a Government-wide and NASA-wide contract and should be the first source before using other non-NASA procurement sources. To better understand and utilize the SEWP contracts, all NASA Centers are encouraged to avail themselves of the free training and IT table top showcases on an annual basis. Each Center is encouraged to contact the SEWP Program Office to assist with center-wide IT initiatives in the scope of SEWP including but not limited to high end and computing systems, cloud computing, audio-visual products, peripherals, networking and communications along with installation, training and maintenance.

For further information, contact the SEWP Program Manager Program, Joanne Woytek at (301) 614-7128, or SEWP Deputy Program Manager, Darlene Coen, at (301) 614-7127.

A handwritten signature in black ink, appearing to read "Linda Y. Cureton".

Linda Y. Cureton
Associate Administrator for IT
and NASA Chief Information Officer

A handwritten signature in black ink, appearing to read "William P. McNally".

William P. McNally
Assistant Administrator for Procurement
and Deputy Chief Acquisition Officer